



Professional Development Plan

2022-2023

Middlesex County

Perth Amboy Public Schools

Perth Amboy, NJ

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Perth Amboy Public Schools Professional Development Plan 2022–2023 Committee Members

Grade Level PDP Plan	Team Members
Pre-K	Dr. Jeri Mast, Jose Santos, Pamela Spindel, Michelle Loconte
K-4	Marie Bermudez, Lauren Marrocco, Janet Warbeck
5-8	David Loniewski, Derrick Kyriacou, Mary Guba
9-12	Keith Guarino, Gregory Cavanaugh, Stacy Lemongelli, Brian Wilson, Michael Wiczorek, Karla Garcia, Melissa Espana
Administrators	Dr. Damian Medina, Dr. Jessica Neu
Non-Certified Staff	Carmen Southward

2022-2023 SciP Teams (School Improvement Panels)

Pre-K

Edmund J. Hmieleski Jr. Early Childhood Center	Gerarda Mast, Mary Gonzalez, Johanna Roman, Nicole Stankovitz, Kristen Mathey, Nicole Hunte-Skeete, Esmeralda Torres, Connor Grade, Renee Sullivan
Ignacio Cruz Early Childhood Center	Pamela Spindel, Kimberly Iuliano, Amanda Cohen, Angela Bickford, Tara Chaiken, Dawn Domingues
School #7 Early Childhood Center	Jose Santos, Michelle Loconte, Lauren Carmon, Elsa Hernandez, Kristen Lamb

Elementary Grades K-4th

Anthony V. Ceres Elementary School	Jennifer Joseph, Brian Rivera, Laura Hall, Erin McLaughlin, Alison Stern, Frezia Valenzuela
Edward J. Patten Elementary School	Lauren Marrocco, Rosalie LaRosa-Anstett, Melissa Liwag, Rosario Duffield, Eva Palonis, Jessica D'Amore, Mary Aguirre, Rachel Lipstein
Herbert N. Richardson Elementary School	Ronald Mascenik, Luke Weisenbach, Kimberly Collier, Isabel Robbins, Bertha Struhala, Claudia Gonzalez-Rodriguez, Gabrielle Rivera, Michelle Roedema, Rebecca Coyte, Jennifer Cicchi
James J. Flynn Elementary School	Regina Postogna, Luis Ortega, Debra Zezula, Rolando Rosa, Christine Pichette, Rachel Palmer, Amanda Pagliuca, Daryn Hanson, Zarita Escalante
Rose M. Lopez Elementary School	Edwin Nieves, Maritza Ficarra, Janet Warbeck, Bharat Advani, Laura Apisa, Vickiana De La Cruz, Diana Franco, Candida Gonzalez, Melissa Kaye, Karen Margolin, Anthony Medina, Jennifer Poandl, Claire Ransegnola, Cynthia Rossi-Soares
Wilentz Elementary School	Robyn Carrera, Noemi Natal-Villegas, Cassandra Lawrence, Elizabeth Crowley-Rivera, Laura Toto, Engy Aly, Debra Mongiello, Lori Kivowitz

Middle Schools Grades 5th-8th

Dual Language School	Lillianne Cruz-Argemil, Rogelio Suarez, Alba Rullan, Kimberly Macomber, Maribel Batista
McGinnis Middle School	David Loniewski, Melanie Jonas, Aimee Brown, Jaimie Fazzina, Rebecca LaCasse, Jenilee Orlando, Edgardo Vazquez, Luz Vega
Shull Middle School	Derrick Kyriacou, Monalizza Suarez, Ja'mon Dunn, Ayatt Elmahalawy, Hansdieter Graenert Jr, Kaywana Dickson

High School & PLP Grades 9th-12th

Perth Amboy High School 9th Grade Program	Keith Guarino, Shirley Hernandez, Daniel Carhart, Tara Bloom, Rhonda Dakelman, Anthony Burdier, Jonathan Cepeda, Daniel Rodriguez, Erica Abreu, Patrick Phillips, Anna Gregorio, Tami Seaman
Perth Amboy High School Main Campus	Dr. Charles Ezell, Nagla Bedir, Dhvani Desai, Ashley Gottesman, Maureen Guzman, Nicole Lugo, Nina Schurko-Wieczorek
Perth Amboy High School PLP Program	Fred Geardino, Melissa Hudanish, Robert Maloney, Crystal Molyneaux, Henry Romero, Alan Szarawarski, Licefery Torres

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District Area of Focus

District Name	Superintendent Name	Plan Begin/End Dates
Perth Amboy School District	Dr. David Roman	July 1, 2022 - June 30, 2023

The Professional Development Plan for the Perth Amboy School District aligns with the New Jersey Professional Development Standards and requirements, and it describes a vision for learning that is collaborative, continuous, embedded in daily practice, and focused on student achievement. This model builds on and strengthens a culture that supports learning and affords every educator an opportunity to enrich his/her practice.

The District Professional Development Plan provides guidance and a menu of professional development opportunities throughout the year for staff. Professional development will be an ongoing process that involves sustainable improvement with learning loss during the pandemic for our students learning and instructional practices. This requires evaluation of student performance and teacher self-assessment, identifying possible courses of action, testing new approaches, assessing results, and then beginning the process anew.

The district's approach to professional development is to make certain that all educators have the best possible skills, content knowledge, and preparation for effective teaching and learning. The needs of learners in the twenty-first century, along with the New Jersey Student Learning Standards (NJSLS), demand innovative, progressive, and cutting-edge professional development through a variety of formats such as in-service training, workshops, webinars, and coaching, modeling, and professional learning communities.

Professional development opportunities will be offered throughout the 2022-2023 school year during

- Summer months
- Three professional development days built into the district calendar – September and October 2022
- Two school-based after school staff meetings per month – one 75-minute session and one 60-minute session
- Embedded PLC time
- After school and Saturdays as needed
- District catalog offering in-district and out-of-district professional development opportunities throughout the school year

The contents of this plan include professional development goals and activities derived from the following:

- Feedback from building SCIP and leadership teams
- District programs and initiatives
- Required professional development by statute and regulations
- Needs of new staff
- Needs of district and school administrators
- Student performance data
- State guidelines and expectations

The district believes that sound and practical professional development programs are positive links to establishing effective instructional practices. This will enhance the knowledge of curriculum content, design, and delivery, which will lead to increased student academic achievement.

The list below captures the district's professional development goals for the 2022-2023 school year:

1. English Language Art (ELA)

- a. Benchmark Assessment System (BAS)
- b. Leveled Literacy Intervention (LLI)
- c. Readers Workshop
- d. i-Ready

2. Mathematics

- a. Building procedural fluency from conceptual understanding
- b. Use of manipulatives and hands-on experiences
- c. Utilizing and connecting multiple representations of mathematical concepts
- d. Applying mathematics to real world applications
- e. Formative assessments to drive instruction
- f. Incorporating the Standards for Mathematical Practice into instruction
- g. Implementing new Curriculum Resources, including Eureka Math, Carnegie Learning, and i-Ready

3. School Counseling & Related Services

- a. Social Emotional Learning Screener
- b. Mental Health: Columbia Suicide Risk Assessment Scale
- c. Crisis Prevention Institute (CPI)
- d. 504 Plan online platform

4. Special Services

- a. Inclusive Education
- b. Soliday System (K-2)
- c. Unique Learning Systems
- d. Alternative and Augmentative Communication Systems
- e. Trauma Informed Care
- f. Transition Skills Program

5. Social Justice, Equity & Diversity Initiative

- a. Social Justice
- b. Culturally Responsive Teaching (CRT)
- c. Media Center CRT Book Selection

District Professional Development Plan

1: Professional Learning (PL) Goals			
Goal No.	Goals	Identified Group	Rationale/Sources of Evidence
1	<p>English Language Arts (ELA): To provide professional development to teachers and administrators in all content areas to align instruction with the New Jersey Student Learning Standards (NJSLS) and to support the implementation of all district-approved programs with a focus on</p> <ul style="list-style-type: none"> ● Benchmark Assessment System (BAS) ● Readers Workshop ● Leveled Literacy Instruction (LLI) and Soliday System ● Coaching on effective reading and writing instructional practices grades 6-12 ● i-Ready (K-5) 	Building Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers	<ul style="list-style-type: none"> ● The New Jersey Student Learning Standards (NJSLS) requires the integration of reading and writing in the content areas. ● New or updated aligned curriculum to the NJSLS instructional shifts and expectations ● Research indicates that there is a correlation between reading and writing literacy; therefore, both reading and writing need an equal focus to improve student learning and achievement. ● District teacher evaluation data indicate a need for teachers to increase their content knowledge and pedagogy in their content area. ● District and school student data (benchmark, STAR, DRA, and NJSLS data) indicates that students have made progress but still need support to meet or exceed the NJSLS; majority of the students are below grade level expectations in the reading. ● Teacher and administrator professional development feedback indicate a need to continue to provide additional strategies for teachers to better implement best practices and design coherent instruction in their content area. <p>Sources of Evidence:</p> <ul style="list-style-type: none"> ● Quantitative district data: <ul style="list-style-type: none"> ○ Benchmarks ○ Checkpoints ○ Online program usage and reports ○ State assessment data ● Instructional class walk data aligned to professional learning
2	<p>Mathematics To provide professional learning aligned to the New Jersey State Learning Standards and teaching practices aligned to the 8 Effective Teaching Practices from NCTM's (2014) Principles to Actions. Professional Development will focus on the following areas:</p> <ul style="list-style-type: none"> ● Building procedural fluency from conceptual understanding ● Use of manipulatives and hands-on experiences 	Building Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers	<p>The purpose of the new Mathematics Initiative is to create a program in which all students have access to a high quality and rigorous mathematics curriculum and classrooms that build upon student agency and mathematical identity. By changing the way we think about math in the district, we can begin to build a culture of embracing productive struggle and taking on challenges. We must place emphasis on the importance of critical thinking, mathematical discourse and the real world applications that math has beyond the walls of the classroom.</p> <p>Sources of Evidence:</p> <ul style="list-style-type: none"> ● Qualitative surveys ● Quantitative district data: <ul style="list-style-type: none"> ○ Benchmarks

	<ul style="list-style-type: none"> ● Utilizing and connecting multiple representations of mathematical concepts ● Applying mathematics to real world applications ● Formative assessments to drive instruction ● Incorporating the Standards for Mathematical Practice into instruction ● i-Ready (K-5) 		<ul style="list-style-type: none"> ○ Checkpoints ○ Online program usage and reports ○ State assessment data ● Instructional class walk data aligned to professional learning
3	<p>School Counseling & Related Services: To provide professional development to administration and staff to support the implementation of all district approved programs. Professional development will focus on the following areas:</p> <ul style="list-style-type: none"> ● Social Emotional Learning Screener ● Mental Health: Columbia Suicide Risk Assessment Scale ● Crisis Prevention Institute (CPI) 	Building Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Support Staff, Teachers	<p>Research supports that students in SEL programs are more likely to attend school and receive better grades, and are less likely to have conduct problems. Successful infusion of SEL while working to support students with mental health concerns can result in positive behaviors, increased academic success, and caring communities.</p> <p>Sources of Evidence:</p> <ul style="list-style-type: none"> ● Benchmarks, NJSLA Scores ● Student grades ● Chronic absenteeism data ● Discipline referrals ● Graduation cohort retention
4	<p>Special Services:</p> <ul style="list-style-type: none"> ● To provide professional development in the area of inclusive education and tools to support students and educators in an effort to increase student performance and educational opportunities in the least restrictive environment. ● Expand upon the reading intervention program for students with disabilities in grades K-2. ● Continue to improve special education programs in self-contained settings including the high school Transition Skills Program. ● To reduce the achievement gap. 	Building Principals, Vice-Principals, Directors, Supervisors, Instructional Leaders, Teachers, and Paraprofessionals	<ul style="list-style-type: none"> ● District special education data including benchmarks, STAR, DRA, and NJSLA/DLM, indicates that students are educated in a segregated setting more often than compared in the majority of Districts in the State and Nation. Research shows that students with disabilities as well as their non-disabled peers perform better academically and socially when educated in an inclusive educational setting. ● Continue to improve and enhance instructional practices in our Preschool with Disabilities, Language and Learning Disabled, and Autism Programs. Continue to build a Transition Skills Program that provides appropriate learning opportunities for students with intellectual disabilities in the community for preparation for post-secondary education and services.
5	<p>Social Justice, Diversity, Equity, and Inclusion Initiative:</p>	Building Principals, Vice-Principals, Directors, Supervisors, Instructional	<ul style="list-style-type: none"> ● To create a better and more just world for our staff, our students, and their families ● To eradicate inequalities and bias amongst our staff, students, and

<ul style="list-style-type: none"> To provide professional development for all staff to promote equity, diversity, and tolerance in the PAPS learning community 	Leaders, All Staff	administration.
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2: Professional Learning Activities

PL Goal No.	Initial Activities	Follow-up Activities (as appropriate)
1.	<p>English Language Arts (ELA):</p> <ul style="list-style-type: none"> Professional Development on Benchmark Assessment System (K-4), LLI (2-6), and Sonday System (K-3) Implement professional development on technology integration at the administration level to best support implementation at the classroom level, specifically i-Ready (K-5). Professional Development and coaching sessions on Readers Workshop and Units of Study through our partnership with Columbia University’s TCRWP Readers Workshop program (5-8). Continue modeling/coaching effective reading and writing instructional practices grades 6-12. 	<ul style="list-style-type: none"> Continued and sustained professional development and in the classroom coaching in writing instruction during PLCs, department meetings, and classroom visits Monitor district data through benchmarks, checkpoints and i-Ready diagnostic data at the classroom, school, and district level Follow-up support for district adopted programs during PLC and after school meetings, and ELA content and teaching practices as well as data informed instruction specific for grade levels Peer visitations and debrief sessions with colleagues Monitor professional learning progress through coaching sessions and walkthroughs to ensure fidelity of program and curriculum implementation
2.	<p>Mathematics</p> <ul style="list-style-type: none"> Initial Professional Development for District Administrators on Math Initiative on July and August 2022 Initial Implementation Professional Development for Teachers (K-12) September and October 2022 Begin coaching at building level (K-12) aligned to the New Jersey State Learning Standards and teaching practices aligned to the 8 Effective Teaching Practices. Provide i-Ready training (K-5) 	<ul style="list-style-type: none"> Ongoing coaching at building level (K-12) throughout the school year (1-2 times per month) focused on effective teaching practices in mathematics Continued and sustained professional development and in the classroom coaching in mathematics instruction during PLCs, department meetings, and classroom visits Data report and implementation professional learning on i-Ready to target Tier 3 instruction during 60 minute meetings and PLCs Targeted 60 minute meeting sessions on mathematics content and teaching practices as well as data informed instruction Monitor district data through benchmarks, checkpoints and i-Ready diagnostic data Monitor professional learning progress through coaching sessions and walkthroughs to ensure fidelity of program and curriculum implementation Ongoing professional learning for administrators on mathematics teaching practices aligned to teacher coaching
3	<p>School Counseling & Related Services:</p> <ul style="list-style-type: none"> Initial summer training and ongoing professional development for administration and support staff on SEL and mental health initiatives (SEL/Mental Health Screeners, Columbia Suicide Risk 	<ul style="list-style-type: none"> Ongoing PD for School Climate Teams and Student Support Teams on utilizing demographic data to drive school climate initiatives as well as prevention and intervention programs Establish teams/committees to develop activities that place more emphasis on

	<p>Assessment Scale)</p> <ul style="list-style-type: none"> • Training and guidance for administrators and staff to effectively deliver programming, and student activities, and increase student participation and attendance through their School Climate and Student Support Teams. • CPI training to district-approved staff 	<p>common language regarding college and career readiness and social and emotional development</p> <ul style="list-style-type: none"> • Monitor and support the implementation of the district’s Multi-Tiered System of Support • Monitor and support the implementation of CPI
4	<p>Special Services:</p> <ul style="list-style-type: none"> • Provide introductory professional development for all <i>new</i> Special Services staff on IEP Direct • Provide legal updates and counseling professional learning opportunities (including the Columbia Suicide Risk Assessment Scale) to Child Study Team members as per discipline • Provide professional development on inclusive education practices • Provide professional development on Trauma Informed Classrooms • Provide professional development on supplemental tools and resources (Assistive Technology tools, Unique Learning Systems, i-Ready) • Provide professional development on Sonders System, a multi-sensory reading intervention program 	<ul style="list-style-type: none"> • Bi-weekly Child Study Team compliance check in meetings, including timelines and Individualized Education Program (IEP) review • Disseminate procedures and resources for staff assigned to self-contained programs including the Transition Skills Program at Main Campus • Data report for usage and progress monitoring as indicated on VB-MAPP, ABLLS-R, AFLS, i-Ready, Unique Learning Systems, Oneder, Virtual Job Shadow, and Direct Instruction curricular resources to target during 60-minute meetings and PLCs • Monitor and report on Special Education subgroup data performance on BAS, STAR, Benchmarks, i-Ready, NJSLA/DLM, and State Performance Reports • Monitor professional learning progress through coaching sessions and walkthroughs
5	<p>Social Justice, Diversity, Equity & Inclusion Initiative</p> <ul style="list-style-type: none"> • Develop Diversity, Equity, and Inclusion plan • Summer Institute to train all school-based Diversity, Equity, and Inclusion School-Based Committees • Provide professional development for all Media Specialists on Culturally Responsive Book selection (September 2) and Visual and Performing Arts (October 10) staff • Provide student assemblies that reflect diversity, equity, and inclusion • 60-minute after school professional development for all staff (January 2023) • To provide professional consultation with Administrative Diversity, Equity, and Inclusion committee for planning purposes • Provide parent and community workshops 	<ul style="list-style-type: none"> • Hold on-going meetings for the Core Administrative Committee, School-Based Committees, and Community Advisory Committee • Continue to update curriculum to reflect new NJDOE mandates and plan classroom activities that are culturally responsive and inclusive

3: PD Required by Statute or Regulation

State-Mandated PD Activities

All staff will be trained on the following mandated professional development as it applies to their specialty, grade level, or department:

- Alcohol, tobacco and other drug prevention and intervention
- Asthma, Blood Borne Pathogens, Communicable Diseases, use of Nebulizer and Diabetic Student Health Plan Glucagon and Epinephrine Administration
- Bilingual Education Inservice Training
- Career and Technical Education
- CPR/AED/First Aid Training
- Epilepsy and and Seizure Disorder Training (Paul's Law)
- Educator Evaluation for teachers and staff conduction observations of teachers and school administrators
- Equity and Affirmative Action
- Ethics, Law, Governance, Harassment, Intimidation, and Bullying
- Erin's Law
- Danielson Frameworks for Teaching
- Gang Awareness for New Administrators
- General Student Needs Recognition
- Harassment, Intimidation, and Bullying
- Integrated Pest Management
- Interscholastic Athletic Head Injury Safety, Cardiac Assessment PD Module for student-athletes and school physician
- Incident Reporting of Violence, Vandalism, and Alcohol and Other Drug Abuse
- Janet's Law /AED
- Law Enforcement Operations
- Lyme Disease
- Multi-Tiered System of Support
- NJ Smart
- Potentially Missing/Abused Children Reporting
- Preschool Training
- Reading Disabilities/Dyslexia
- Recognition of Substance Abuse
- School Safety
- School Safety Teams
- School Safety Specialists
- Special Education Training
- Student Code of Conduct
- Student-Athlete Cardiac Assessment Professional Development Module
- Suicide Prevention
- Teacher Mentor Training

Superintendent Signature: _____

Appendices 2022-2023

Perth Amboy Public Schools Calendar 2022-2023

2022-2023 District School Calendar

Perth Amboy Public Schools Calendar - 2022 - 2023

<p style="text-align: center; color: blue;">July 2022</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr><th>Sun</th><th>Mon</th><th>Tue</th><th>Wed</th><th>Thu</th><th>Fri</th><th>Sat</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	Sun	Mon	Tue	Wed	Thu	Fri	Sat						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<p style="text-align: center; color: red;">September</p> <p>1-2 Staff In-Service Days - No Students 3 Labor Day 6 First Day of School for Students School Days: 19</p> <p style="text-align: center; color: red;">October</p> <p>10 Staff In-Service Day - No Students School Days: 20</p> <p style="text-align: center; color: red;">November</p> <p>1-11 Fall Recess* 23 Early Dismissal Day for Staff and Students 24-25 Thanksgiving Recess School Days: 15</p> <p style="text-align: center; color: red;">December</p> <p>23 Early Dismissal Day for Staff and Students 26-30 Holiday Recess School Days: 17</p> <p style="text-align: center; color: red;">January</p> <p>2 Holiday Recess 3 School Re-Opens 16 Dr. Martin Luther King Jr. Birthday School Days: 18</p> <p style="text-align: center; color: red;">February</p> <p>20 President's Day School Days: 19</p> <p style="text-align: center; color: red;">March</p> <p>School Days: 23</p> <p style="text-align: center; color: red;">April</p> <p>6 Early Dismissal Day for Staff and Students 1-14 Spring Recess* School Days: 14</p> <p style="text-align: center; color: red;">May</p> <p>29 Memorial Day School Days: 22</p> <p style="text-align: center; color: red;">June</p> <p>6 Primary Elections - Schools Closed 19 Juneteenth 23 Last Day of School - Early Dismissal Day for Staff and Students School Days: 15</p> <p>Number of School Days: 184 Staff In-Service Days: 3 Full Days (No Students)</p> <p>● School Opens/Closes ○ Schools Closed ☒ Board of Education Meeting ☒ Staff In-Service Day - No School for Students ☒ Early Dismissal for Staff and Students</p>	<p style="text-align: center; color: blue;">January 2023</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr><th>Sun</th><th>Mon</th><th>Tue</th><th>Wed</th><th>Thu</th><th>Fri</th><th>Sat</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> <p style="text-align: center; color: blue;">February 2023</p> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr><th>Sun</th><th>Mon</th><th>Tue</th><th>Wed</th><th>Thu</th><th>Fri</th><th>Sat</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td></tr> </table> <p style="text-align: center; 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***Three inclement weather days are built into this calendar. The Board of Education reserves the right to revise the school calendar should the need arise due to inclement weather or emergency situations. If additional days are needed, they may be made up on other scheduled school closing days at the discretion of the Board of Education and may include Spring Recess and the last day of school. If days are not needed, they will be given back and scheduled at the discretion of the Board of Education. For current information, please visit our website at www.paps.net.
Board Approved - 4/7/2022

Professional Development & After School Staff Meeting Schedule Overview 2022-23

- **Pre-K & K-4 Meeting Days:**
 - 1st and 3rd Wednesday of the Month, unless otherwise noted
- **5-8 Meeting Days:**
 - Samuel E. Shull & Dual Language School: 1st and 3rd Tuesday of the Month, unless otherwise noted
 - William C. McGinnis: 1st and 4th Tuesday of the Month, unless otherwise noted
- **9-12 Meeting Days:**
 - HS Main Campus & PLP: 1st and 3rd Monday of the Month, unless otherwise noted
 - Freshman Academy: 1st and 4th Monday of the Month, unless otherwise noted

Month	Principal Meeting (75 minutes*)	C&I Department and Content Area Meetings (60 minutes**)	Department Meetings: <ul style="list-style-type: none"> ● Sp. Ed. staff ● ESL/Bilingual staff (75 minute*)	Notes/References
September	X	X (Start Strong)		<p>(*) 75 mins - Principal Meetings:</p> <ul style="list-style-type: none"> ● All staff stay at their respective school - unless otherwise communicated. Building Principals will have at least 20 minutes allotted to communicate school related messages during each 75-minute meeting, the rest will be allotted to mandatory training. (September-April) <p>(**) 60 mins - C&I Department and Content Area Meetings:</p> <ul style="list-style-type: none"> ● Meetings are facilitated by the Curriculum and Instruction Team (Director/Supervisors/Instructional Leaders/designated presenters) <p>(***) 60 mins during the 75 min Faculty time slot- Special Education and ESL/Bil Department Meetings:</p> <ul style="list-style-type: none"> ● Special Education and & ESL/Bil staff will be excused from attending the 75 Min Meetings in November and May to attend Sp. Ed. and ESL/Bilingual Department Meetings respectively in designated locations.
October	X	X		
November	X	X	X	
December	X	X		
January	X	X		
February	X	X		
March	X	X		
April	X	X		
May	X	X	X	
June	X	X		

Professional Development & After School Staff Meeting Schedule

Meetings dates on the days of the week noted below unless otherwise noted in **red**.

Preschools	Elementary Schools	Middle Schools		High School Main Campus & PLP	Freshman Academy
		Samuel E. Shull & DLS	William C. McGinnis		
1st Wednesday of the Month - 75 minutes -Principal Led		1st Tuesday of the Month 75 minutes-Principal Led		1st Monday of the Month 75 minutes-Principal Led	
9/14/2022 10/6/2022 11/2/2022 12/7/2022 1/4/2023 2/1/2023 3/1/2023 4/4/2023 5/3/2023 6/21/2023	9/14/2022 10/6/2022 11/2/2022 12/7/2022 1/4/2023 2/1/2023 3/1/2023 4/4/2023 5/3/2023 6/21/2023	9/13/2022 10/4/2022 11/1/2022 12/6/2022 1/10/2023 2/7/2023 3/7/2023 4/4/2023 5/2/2023 6/20/2023	9/13/2022 10/4/2022 11/1/2022 12/6/2022 1/10/2023 2/7/2023 3/7/2023 4/4/2023 5/2/2023 6/20/2023	9/12/2022 10/3/2022 11/14/2022 12/5/2022 1/9/2023 2/6/2023 3/6/2023 4/3/2023 5/1/2023 6/20/2023	9/12/2022 10/3/2022 11/14/2022 12/5/2022 1/9/2023 2/6/2023 3/6/2023 4/3/2023 5/1/2023 6/20/2023
3rd Wednesday of the Month - 60 minutes - C&I Supervisor/Director Led		3rd Tuesday of the Month - 60 minutes - C&I Supervisor/Director Led		4th Tuesday of the Month - 60 minutes- C&I Supervisor/Director Led	
9/8/2022 10/19/2022 11/16/2022 12/21/2022 1/18/2023 2/22/2023 3/22/2023 4/19/2023 5/17/2023 6/7/2023	9/8/2022 10/19/2022 11/16/2022 12/21/2022 1/18/2023 2/22/2023 3/22/2023 4/19/2023 5/17/2023 6/7/2023	9/8/2022 10/18/2022 11/15/2022 12/13/2022 1/17/2023 2/21/2023 3/21/2023 4/18/2023 5/16/2023 6/13/2023	9/8/2022 10/25/2022 11/22/2022 12/20/2022 1/24/2023 2/28/2023 3/28/2023 4/25/2023 5/23/2023 6/13/2023	9/8/2022 10/17/2022 11/21/2022 12/12/2022 1/23/2023 2/13/2023 3/20/2023 4/17/2023 5/15/2023 6/12/2023	9/8/2022 10/24/2022 11/28/2022 12/19/2022 1/30/2023 2/27/2023 3/27/2023 4/24/2023 5/22/2023 6/12/2023

- September ONLY will have Start Strong Training during the first week of school due to the Start Strong-Test Administration Testing Window.
- District wide **Nurses, Counselors, and Child Study Team Members, including District based Speech, OT and PT** will have their 60-minute meetings as a team on the following dates: 10/19/2022, 11/16/2022, 12/21/2022, 1/18/2023, 2/22/2023, 3/22/2023, 4/19/2023, 5/17/2023, and 6/21/2023 in lieu of the 60-minute meeting dates listed by building. Staff will attend the September 60-minute meeting date on their assigned building meeting date. All staff must attend the 75-minute Principal led meeting as indicated above. The Director/Supervisor will notify staff regarding the meeting location. *Staff is required to attend the meeting at their contracted building times* (middle school 2:45-3:45 pm and elementary school 3:05-4:05 etc.).

Required by Statute or Regulation State Mandate Staff Professional Development

Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Vector, PowerPoint Presentation PD)
All Staff			
<p>Alcohol, Tobacco, and Other Drug Prevention and Intervention: District boards of education must ensure all education staff members receive in-service training in N.J.S.A. 18A:40A-3,15.</p>	Teaching Staff	Director of School Counseling and Related Services Building Principals	Vector Training Module
<p>Asthma: The Commissioner must assure that annual asthma education opportunities are made available for school physicians and all teaching staff. The NJ Pediatric and Adult Asthma Coalition produced education videos that support this requirement. N.J.S.A. 18A:40-12.9</p>	Teaching Staff Medical Inspectors School Physicians	Supervisor of Nursing and Health Related Services Building Principals	Vector Training Module
<p>Bloodborne Pathogens: Staff designated as at-risk of exposure under the district’s Exposure Control Plan require training and schools must also identify students at risk of exposure due to occupational training programs and provide equivalent training. N.J.S.A. 34:6A-25 et seq</p>	All Staff	Supervisor of Nursing and Health Related Services Building Principals	Vector Training Module
<p>Communicable Diseases: A medical inspector or nurse must lecture teachers concerning the methods employed to detect the first signs of communicable disease and the recognized measures for the promotion of health and the prevention of disease. N.J.S.A. 18A:40-3, N.J.A.C. 6A:16- 2.3(b)(xv)</p>	Teaching Staff	Supervisor of Nursing and Health Related Services Building Principals	Vector Training Module
<p>Educator Evaluation: Training on the district’s evaluation rubrics, policy, and procedures and any relevant educator practice instrument. Teachers new to the district require more thorough training.</p>	Teaching Staff	Director of Professional Learning, Evaluation, and Assessment	Presentation

N.J.S.A. 18A:6- 123(b)(10), N.J.A.C. 6A:10- 2.2(b)(1)		Building Principals	
Epilepsy and Seizure Disorders (Paul's Law)4: Training of all staff in the care of students with epilepsy and seizure disorders, including staff working with school sponsored programs outside of the regular school day. NJ.S>A18A:40-12.35(d)1,2	All Staff	Supervisor of Nursing and Health Related Services	Vector Training Module
Equity and Affirmative Action: District boards of education must provide training for all school personnel on a continuing basis to identify and resolve problems associated with the student achievement gap and other. N.J.A.C. 6A:7- 1.6	Certified/Non-certified Staff	Director of Personnel	Presentation Vector Training Module
Harassment, Intimidation and Bullying: The district board of education is required to review the training needs of district staff for the effective implementation of the HIB policies, procedures, programs, and initiatives and to implement locally determined staff training programs. N.J.S.A. 18A:37-17b and c., N.J.A.C. 6A:16-7.7	Public School Teachers School Employees Volunteers (<i>with student contact</i>) Contracted Service Providers	Director of School Counseling and Related Services Director of Special Services Supervisor of Nursing and Health Related Services Building Principals	Vector Training Module Presentation including District HIB Policies
Incident Reporting of Violence, Vandalism and Alcohol and Other Drug Abuse: The chief school administrator must provide for the annual training of staff to prepare them to fulfill the reporting of weapons possession, violence, vandalism, alcohol, and drug abuse. N.J.S.A. 18A:17-46, N.J.A.C. 6A:16-5.3 (d)2	All Staff	Director of School Counseling and Related Services Building Principals	Presentation Vector Training Module
Integrated Pest Management: The school and the Integrated Pest Management coordinator are responsible for educating the school community about potential pest problems and methods used to manage them. N.J.A.C.7:30- 13.2(c)	All Staff Students Parents/Guardians	Assistant Superintendent of Administration Director of Operations	Vector Training Module

<p>Janet's Law: Janet's Law requires every district/school to have an AED available in an unlocked location on school property with an appropriate identifying sign. The AED must be accessible during the school day, and any other time when a school-sponsored athletic event or team practice is taking place in which pupils of the district/school are participating. The AED must be within reasonable proximity of the school athletic field or gymnasium, as applicable. Janet's Law also requires every district/school to have a designated staff member present for athletic events or team practices who is trained in CPR and the use of an AED or a State-certified emergency services provider or other certified first responder on site at the event or practice. N.J.S.A. 18A:40-41a through 41c</p>	All Staff	Supervisor of Nursing and Health Related Services Building Principals	Vector Training Module
<p>Law Enforcement Operations: In-service training must be provided on policies and procedures established in the subchapter on law enforcement operations for substances, weapons and safety and the exchange of information regarding the practices of the education and law enforcement agencies. N.J.A.C. 6A:16- 6.2(b)12</p>	All Staff	Supervisor of Nursing and Health Related Services Director of School Safety and Security	Presentation
<p>Lyme Disease: Training of all teachers who instruct students with Lyme disease which emphasizes the special needs and problems of students with the disease, in order to provide information about how best to teach those students. N.J.S.A. 18A:35-5.3</p>	Teachers of Students with Lyme disease	Supervisor of Nursing and Health Related Services	Vector Training Module
<p>I&RS Referral: The function of the system of intervention and referral services in each school building shall be to provide support, guidance and professional development to school staff who identify learning, behavior and health difficulties. N.J.A.C. 6A:16- 8.2(a)4</p>	Staff members who identify learning, behavior and health difficulties through the I&RS process	Director of Special Services Director of School Counseling and Related Services Building Principals	Presentation
<p>NJ SMART: The school district shall ensure that teachers, school administrators and central office supervisors receive training in NJ SMART and its data query</p>	Teaching Staff School Administrators Central Office	Assistant Superintendent of Administration	Presentation

resources. N.J.A.C. 6A:13- 2.1(d)3	Supervisors	Director of School Counseling and Related Services	
Potentially Missing/Abused Children Reporting: Training on procedures for the early detection of missing, abused, or neglected children through notification of, reporting to, and cooperation with the appropriate law enforcement and child welfare authorities. N.J.S.A. 18A:36-25, N.J.A.C. 6A:16-11	Employees Volunteers Interns	Director of School Counseling and Related Services Building Principals	Presentation Vector Training Module
Reading Disabilities: Instruction on screening, intervention, accommodation, and use of technology for students with reading disabilities, including dyslexia, for certain teaching staff members. N.J.S.A. 18A:6-131	General Education Teachers employed in K-3 Special Education and Basic Skills Teachers English as a Second Language Teachers Reading Specialists Learning Disabilities Teacher Consultants Speech-Language Specialists	Director of Special Services Building Principals	Presentation
Recognition of Substance Abuse: In-service training program instruction for the identification of symptoms and behavioral patterns; appropriate intervention strategies; and the prevention, early intervention, treatment, and rehabilitation of individuals who show symptoms of substance abuse. N.J.S.A. 18A:40A-15, N.J.A.C. 6A:16- 3.1(a)(4)	Public School Instructional Teachers	Director of School Counseling and Related Services Building Principals	Presentation Vector Training Module
School Safety: In-service training program to enable employees to recognize an appropriate response to safety and security concerns, including emergencies and crises, consistent with the district board of education's plans, procedures and mechanisms for school safety and security. N.J.A.C. 6A:16-5.1(d)	District Employees	Assistant Superintendent of Administration Director of School Safety and Security	Presentation Vector Training Module
Special Education Training:	Professional and	Director of Special	Presentation

<p>A district receiving IDEA assistance must identify in its special education plan the in-service training needs for professional and paraprofessional staff who provide special education, general education or related services; insure that the in-service training is integrated to the maximum extent possible with other professional development activities; and provide for joint training activities of parents and special education, related services and general education personnel. N.J.A.C. 6A:14-1.2(b)14</p>	<p>Paraprofessional Staff (who provide special education, general education or related services)</p>	<p>Services</p>	
<p>Code of Student Conduct: District boards of education provide all employees training on the code of student conduct, including training on the prevention, intervention, and remediation of student conduct in violation of the board of education’s code of student conduct. N.J.A.C. 6A:16- 7.1(a)4</p>	<p>Employees Volunteers Interns</p>	<p>Assistant Superintendent of Administration Director of School Safety and Security Director of School Counseling and Related Services Building Principals</p>	<p>Presentation</p>
<p>Suicide Prevention: All teaching staff members must attend instruction on suicide prevention as part of an individual’s PD requirement. While this is not an annual requirement for all teaching staff members, the district must ensure that it is made available annually to those who have not completed the requirement (e.g., new staff, staff who were absent during the last session). N.J.S.A. 18A:6-112</p>	<p>Teaching Staff Members (similar to “school staff,” a member of the professional staff of any board of education who holds a valid and effective standard, provisional or emergency certificate including teachers, administrators, school nurse, and school athletic trainer. N.J.S.A. 18A:1-1.)</p>	<p>Director of School Counseling and Related Services Building Principals</p>	<p>Vector Training Module</p>

Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Vector Training Modules, PowerPoint Presentation PD)
Bilingual/ CTE /Pre Kindergarten Staff			
<p>Bilingual Education Inservice Training: District boards of education must develop a plan for in-service training for bilingual, ESL, and general education teachers; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teachers of ELLs. The plan must include instructional strategies to help ELLs meet the NJSLS and the WIDA English language development standards. All bilingual and ESL teachers must receive training in the use of the ESL curriculum. N.J.A.C. 6A:15-1.8</p>	<p>Bilingual and ESL Teachers General Education Teachers Administrators who Supervise Bilingual/ESL Programs Administrators (and any personnel who observe and evaluate teachers of ELLs)</p>	<p>Director of Bilingual/ESL and World Languages</p>	<p>Presentation</p>
<p>Career and Technical Education: Initial training on safety and health issues prior to working or participating in any career and technical education course or program. N.J.A.C. 6A:19-6. 4(d)8</p>	<p>All New CTE Staff and Students</p>	<p>Director of Instructional Technology</p>	<p>Presentation or Training</p>
<p>Preschool Training: A district receiving Early Childhood Program Aid shall provide professional development and training specific to preschool education for all early childhood education administrators, teachers and teacher assistants. N.J.A.C. 6A:13A3.1(c)8</p>	<p>Early Childhood Education Administrators, Teachers and Teacher Assistants</p>	<p>Director of Curriculum and Instruction Supervisor of Early Childhood Education Building Principals</p>	<p>Presentation</p>

Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Vector Training Modules, PowerPoint Presentation PD)
Additional Mandated PD for Specific Staff			
<p>School Nurse Delegate for Glucagon: The school nurse or other qualified healthcare professional must train school district employees who volunteer to administer glucagon to a student with diabetes who is experiencing severe hypoglycemia when the school nurse is not physically present. N.J.S.A. 18A:40- 12.14, N.J.A.C. 6A:16- 2.3(b)3vii</p>	Appropriate Staff - Volunteers (designated by the school's assigned nurse to administer glucagon when that nurse is not physically present)	Supervisor of Nursing and Health Related Services	Presentation
<p>School Safety Teams: At least one PD opportunity in effective school climate improvement, practices, programs, or approaches. N.J.S.A. 18A:37- 21(b) & (d)</p>	School Safety Team Members (School Safety Team: school principal or designee, a teacher, an anti-bullying specialist, a parent of a current student, and any other discretionary members)	Assistant Superintendent of Administration	Presentation
<p>Teacher Mentor Training: Mentors working with novice provisional teachers as part of the district mentoring program must complete a comprehensive mentor training program that includes, at a minimum, training program with a curriculum that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, Professional Standards for Teachers, NJSLS, classroom observation skills, facilitating adult learning, and leading reflective conversations about teaching practice. N.J.A.C. 6A: 9C-5.2(a)7</p>	Mentor Teachers (assigned to work 1-1 with novice provisional teachers)	Director of Professional Learning, Evaluation, and Assessment	Mentor Committee Team
<p>Training of Delegates for Epinephrine Administration: The certified school nurse in consultation with the board of education, or the chief school administrator of a nonpublic school, shall recruit and train volunteer designees who are determined acceptable candidates by the school nurse within each school building.</p>	Appropriate Staff	Supervisor of Nursing and Health Related Services	Presentation

N.J.S.A. 18A:40- 12.6(c), N.J.A.C. 6A:16- 2.3(b)3vii			
Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Vector Training Modules, PowerPoint Presentation PD)
Nurse			
CPR/AED Training Required: All public and nonpublic schools must have individuals trained in CPR and AED use. N.J.S.A. 18A:40-41a through 41c	A designated staff member trained in CPR/AED must be present for athletic events or team practices Every school must have at least 5 school employees certified in CPR/AED as part of their action plan for responding to a sudden cardiac event.	Supervisor of Nursing and Health Related Services	Presentation
Diabetic Student Health Plan: Training by the school nurse in the care of students with diabetes. N.J.S.A. 18A:40- 12.13(d)	Appropriate staff members including staff working with school-sponsored programs outside of the regular school day, as provided in the individualized healthcare plan and the individualized emergency health care plan.	Supervisor of Nursing and Health Related Services	Presentation
General Student Needs Recognition: Training in human growth and development; substance abuse and dependency; and human and intercultural relations; and formal inclusion into each endorsement holder's PD plan. N.J.S.A. 18A:40- 3.3(a), N.J.A.C. 6A:9B14.3(d) and 14.4(d)	School Nurses	Supervisor of Nursing and Health Related Services	Presentation

<p>Student-Athlete Cardiac Assessment Professional Development Module: A physician, advanced practice nurse, or physician assistant who performs a student athlete's annual physical examination prior to the student's participation in a school sponsored interscholastic or intramural athletic team or squad must complete the Student-Athlete Cardiac Screening professional development module and certify on the Pre-participation Physical Evaluation form attesting to the completion of the module. N.J.S.A. 18A:40-41d 18A:40-41.7</p>	<p>Physicians Advanced Practice School Nurses Physician's Assistants</p>	<p>Director of Athletic, Health/Physical Education Supervisor of Nursing and Health Related Services</p>	<p>Modular or Presentation</p>
<p>Use of Nebulizer: Certified school nurses or other persons authorized to administer asthma medication are required to receive training in airway management and on the use of nebulizers and inhalers consistent with nationally recognized standards. N.J.S.A. 18A:40- 12.8(a), N.J.A.C. 6A:16- 2.3(b)2</p>	<p>School Nurses</p>	<p>Supervisor of Nursing and Health Related Services</p>	<p>Presentation</p>
<p>Statutory/Regulatory Guidance Statute/ Regulation</p>	<p>Audience</p>	<p>Person Responsible</p>	<p>Procedure (Vector Training Modules, PowerPoint Presentation PD)</p>
<p>Physical Education Dept/Coaches/Trainers/ Physicians/Security</p>			
<p>CPR/AED Training Required: All public and nonpublic schools must have individuals trained in CPR and AED use. N.J.S.A. 18A:40-41a through 41c</p>	<p>A designated staff member trained in CPR/AED must be present for athletic events or team practices.</p> <p>Every school must have at least 5 school employees certified in CPR/AED as part of their action plan for responding to a sudden cardiac event.</p>	<p>Supervisor of Nursing and Health Related Services</p>	<p>Presentation</p>

<p>Interscholastic Athletic Head Injury Safety Training Program: School physicians, any person who coaches a public school district or nonpublic school interscholastic sport or cheerleading program, and an athletic trainer involved in a public or nonpublic school interscholastic sports program or cheerleading program are required to complete training in head injury prevention and management. N.J.S.A. 18A:40-41.2</p>	<p>School Physicians Athletic Trainers Coaches</p>	<p>Director of Athletic Health/Physical Education Supervisor of Nursing and Health Related Services</p>	<p>Presentation</p>
<p>School Physician Completion of Cardiac Assessment PD Module: A contract between a school district and a school physician shall include a statement of assurance that the school physician has completed the Student Athlete Cardiac Screening professional development module. 3 N.J.S.A. 18A:40-1.1</p>	<p>School Physicians</p>	<p>Supervisor of Nursing and Health Related Services</p>	<p>Presentation</p>
<p>Student-Athlete Cardiac Assessment Professional Development Module: A physician, advanced practice nurse, or physician assistant who performs a student athlete's annual physical examination prior to the student's participation in a school sponsored interscholastic or intramural athletic team or squad must complete the Student-Athlete Cardiac Screening professional development module and certify on the Pre-participation Physical Evaluation form attesting to the completion of the module. N.J.S.A. 18A:40-41d 18A:40-41.7</p>	<p>Physicians Advanced Practice School Nurses Physician's Assistants</p>	<p>Director of Athletic, Health/Physical Education Supervisor of Nursing and Health Related Services</p>	<p>Presentation</p>
<p>Statutory/Regulatory Guidance Statute/ Regulation</p>	<p>Audience</p>	<p>Person Responsible</p>	<p>Procedure (Vector Training Modules, PowerPoint Presentation PD)</p>
<p>Administrators</p>			
<p>Educator Evaluation: Training on the teacher and principal practice instruments for a supervisor who will conduct observations for the purpose of evaluation of teachers, principals, assistant principals, or vice principals. N.J.A.C. 6A:10- 2.2(b)2,3</p>	<p>Supervisors who conduct observations of teachers, principals, assistant principals or vice-principals for the purpose of evaluation.</p>	<p>Director of Professional Learning, Evaluation, and Assessment</p>	<p>Danielson & STRONGE</p>

<p>Ethics, Law, Governance, Harassment, Intimidation, and Bullying: A school leader shall complete training on issues of school ethics, school law, and school governance as part of the professional development for school leaders required pursuant to State Board of Education regulations. Information on the prevention of harassment, intimidation, and bullying shall also be included in the training. N.J.S.A. 18A:26-8.2</p>	<p>Active school leaders serving on a permanent or interim basis whose positions require possession of the supervisor, principal or chief school administrator endorsement.</p>	<p>Assistant Superintendent of Administration Director of School Counseling and Related Services</p>	<p>Retreat Presentation</p>
<p>Mandatory Gang Awareness Training for School Administrators: Administrators in their initial year of employment must attend a seminar developed by the Office of the Attorney General and provided annually in each county on the topic of how to recognize signs of gang involvement or activity, or attend a seminar conducted by a public school district which is substantially equivalent. N.J.S.A. 52:17B-4.7</p>	<p>School Administrators (during the first year of employment)</p>	<p>Assistant Superintendent of Administration Director of School Safety and Security</p>	<p>Vector Training Module</p>
<p>NJ SMART: The school district shall ensure that teachers, school administrators and central office supervisors receive training in NJ SMART and its data query resources. N.J.A.C. 6A:13- 2.1(d)3</p>	<p>Teachers School Administrators Central Office Supervisors</p>	<p>Assistant Superintendent of Administration Director of School Counseling and Related Services</p>	<p>Staff: Presentation Admin: Retreat</p>
<p>School Safety Specialist: The superintendent in each school district must designate a school safety specialist. The school safety specialist must acquire certification through participating in the New Jersey School Safety Specialist Academy. N.J.S.A. 18A:17-43.2 N.J.S.A. 18A:17-43.3</p>	<p>The school administrator is designated by the school district superintendent as the School Safety Specialist. Every school district must have a designated School Safety Specialist.</p>	<p>Assistant Superintendent of Administration Director of School Safety and Security</p>	<p>Presentation</p>

Statutory/Regulatory Guidance Statute/ Regulation	Audience	Person Responsible	Procedure (Vector Training Modules, PowerPoint Presentation PD)
Building & Grounds Staff			
<p>Integrated Pest Management (IPM): The IPM coordinator must train school staff involved with the implementation of the school's IPM Policy and Plan on the components pertaining to their school environment. N.J.A.C. 7:30-13.2(c)</p>	<p>School staff involved with implementation of IPM plan.</p>	<p>Director of Operations</p>	<p>Presentation Vector Training Module</p>

Mandated Professional Development 2022-2023

Month	Staff Development Day 1	
September 1, 2022	<u>Grades: K-12</u>	
Staff Meeting	<p>Topics:</p> <ol style="list-style-type: none"> 1. Equity & Affirmative Action 2. Potentially Missing/Abused Children 3. Code of Conduct 4. Harassment, Intimidation, and Bullying (HIB) 5. NJ SMART/School Safety Data System 6. Drug & Alcohol Policy Procedures 7. Law Enforcement Operations 8. Multi-Tiered Systems of Support & Section 504 	
Professional Development Day 1	<p>Audience: All K-12 Staff Modality: Google Slides Presentation</p>	
Month	75 Minute Faculty Meeting	60 Minute Department Meeting
September	<u>Grades: Pre-K-12</u>	<u>Grades: Pre-K</u>
	<p>Topic: Danielson Framework for Teaching Audience: All K-12 Staff Duration: 35-38 minutes Modality: Google Slides Presentation</p> <p>Topic: SGOs Audience: All K-12 Staff Duration: 35-38 minutes Modality: Google Slides Presentation</p>	<p>Topics:</p> <ol style="list-style-type: none"> 1. Equity & Affirmative Action 2. Potentially Missing/Abused Children 3. Code of Conduct 4. Harassment, Intimidation, and Bullying (HIB) 5. NJ SMART/School Safety Data System 6. Drug & Alcohol Policy Procedures 7. Law Enforcement Operations 8. Multi-Tiered Systems of Support & Section 504 <p>Audience: All Pre-K Staff Modality: Google Slides Presentation Duration: 60 Minutes Modality: In-person</p>

		<p align="center"><u>Grades: K-12</u></p> <p align="center">(organized by Department of School COounseling and Related Services and presented by building Test Coordinator)</p> <p>Topic: Start Strong 9/8/2022 Audience: K-4 Duration: 60 Minutes Modality: In-person</p>
October	<p align="center"><u>Grades: Pre-K-12</u></p> <p>Topics:</p> <ol style="list-style-type: none"> Bullying: Recognition & Response: Full Course (30 minutes) Child Abuse: Mandatory Reporting (22 minutes) <p>Audience: All Staff Duration: 52 Minutes Modality: Vector Module</p> <p>School Principal Time: 23 minutes</p>	<p align="center"><u>Grades: Pre-K</u></p> <p>Topic: Early Childhood Presentation Audience: All PreK Staff Duration: 60 Minutes Modality: In-person</p> <p align="center"><u>Grades: K-4</u></p> <p align="center">(including 5th grade Math)</p> <p>Topic: i-Ready Audience: Grades K-4 (including 5th grade Math) Duration: 60 minutes Modality: In-person</p> <p align="center"><u>Grades: 5-12</u></p> <p>Topic: C&I Department Meeting Audience: Grades 5-12 Duration: 60 minutes Modality: In-person</p>
November	<p align="center"><u>Grades: Pre-K-12</u></p> <p>Regular Led Principal Meeting and Special Education & Bilingual/ESL Department meeting</p> <p>School Principal/Department Time: 75 minutes</p>	<p align="center"><u>Grades: Pre-K</u></p> <p>Topic: Early Childhood Presentation Audience: All PreK Staff Duration: 60 Minutes Modality: In-person</p> <p align="center"><u>Grades: K-4</u></p> <p>Topic: Reading Disabilities (Dyslexia) Part 1 Audience: Grades K-4</p>

		<p>Duration: 60 minutes (1 of 2 required hours) Modality: In-person</p> <p style="text-align: center;"><u>Grades: 5-12</u></p> <p>Topic: C&I Department Meeting Audience: Grades 5-12 Duration: 60 minutes Modality: In-person</p>
December	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: 1. Health Emergencies: Asthma Awareness (16 minutes) 2. Youth Suicide: Awareness, Prevention, and Postvention (39 minutes) Audience: All Staff Duration: 55 minutes Modality: Vector Module</p> <p>School Principal Time: 20 minutes</p>	<p style="text-align: center;"><u>Grades: Pre-K</u></p> <p>Topic: Early Childhood Presentation Audience: All PreK Staff Duration: 60 Minutes Modality: In-person</p> <p style="text-align: center;"><u>Grades: K-4</u></p> <p>Topic: Reading Disabilities (Dyslexia) Part 2 Audience: Grades K-4 Duration: 60 minutes (2 of 2 required hours) Modality: In-person</p> <p style="text-align: center;"><u>Grades: 5-12</u></p> <p>Topic: C&I Department Meeting Audience: Grades 5-12 Duration: 60 minutes Modality: In-person</p>
January	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: 1. Student Drug & Alcohol Abuse (33 minutes) 2. AED (Automated External Defibrillators) (22 minutes) Audience: All Staff Duration: 55 minutes Modality: Vector Module</p> <p>School Principal Time: 20 minutes</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: Math Initiative Audience: Grades PreK-12 Duration: 60 minutes Modality: In-person</p>

<p>February</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: 1. Making Schools Safe and Inclusive for LGBTQ Students (36 minutes) 2. Health Emergencies: Seizures (27 minutes) Audience: All K-12 Staff Duration: 63 minutes Modality: Vector Modules</p> <p>School Principal Time: 12 minutes</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: C&I Department Meeting Audience: Grades PreK-12 Duration: 60 minutes Modality: In-person</p>
<p>March</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topics: 1. Child Sexual Abuse Prevention CSAP (52 minutes) Audience: All K-12 Staff Duration: 52 Minutes Modality: Vector Module</p> <p>Regular Led Principal Meeting</p> <p>School Principal Time: 23 minutes</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>(organized by Department of School COounseling and Related Services and presented by building Test Coordinator)</p> <p>Topic: NJSLA Training Audience: Grades PreK-12 Duration: 60 minutes Modality: In-person</p>
<p>April</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topics: 1. Common Illness Prevention (15 minutes) 2. Bloodborne Pathogens (21 minutes) 3. Pest Management (27 minutes) Audience: All K-12 Staff Duration: 63 minutes Modality: Vector Modules</p> <p>Regular Led Principal Meeting</p> <p>School Principal Time: 12 minutes</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: Diversity, Equity, and Inclusion (for non-co-teaching pairs) and Co-Teaching (for co-teaching pairs) Audience: Grades PreK-12 Duration: 60 minutes Modality: In-person/Virtual</p>
<p>May</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Regular Principal Meeting and Special Education & Bilingual/ESL Department meeting</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: C&I Department Meeting Audience: Grades PreK-12 Duration: 60 minutes</p>

	School Principal/Department Time: 75 minutes	Modality: In-person
June	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Regular Principal Meeting</p> <p>School Principal Time: 75 minutes</p>	<p style="text-align: center;"><u>Grades: Pre-K-12</u></p> <p>Topic: C&I Department Meeting Audience: Grades PreK-12 Duration: 60 minutes Modality: In-person</p>

2022-2023 Programmatic Pre-Kindergarten Professional Development Calendar

In-Service Day 1, 2 (September 1 and 2, 2022)

In-Service Day 3 (October 10, 2022)

One 75-minute Principal Meeting a month (September 2022 - June 2023)

One 60-minute Department Meeting a month (September 2022- June 2023)

July 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 27-28, 2022	Danielson Framework- Teacher Workshop: Working with the Components	9:00am-2:00pm	All Teachers All Administrators	Director of Professional Learning
August 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 17-18, 2022	Danielson Framework- Teacher Workshop: Working with the Components	9:00am-2:00pm	All Teachers All Administrators	Director of Professional Learning
August 31, 2022	New Staff Orientation	9:00am-3:00pm	New Staff	Director of Professional Learning, Evaluation, and Assessment Office of Curriculum and Instruction Building Principals
September 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2022	Staff In-Service Day 1 School District Procedures, Initiatives and Expectations District Mandated Trainings	Day 1 9:00am-11:00am	Pre-K Teachers/Staff	Building Principals Director of School Counseling and Related Services Director of Personnel and Evaluation

	Preschool Parent Orientation	4:00pm-7:00pm	Pre-K Teachers/Staff	Building Principals
September 2, 2022	Staff In-Service Day 2 Professional Development: Creative Curriculum <ul style="list-style-type: none"> ● Introduction to the Creative Curriculum (certified staff) ● Meeting Students' Social-Emotional Needs in a Multi-Age Environment (non-certified staff) 	Day 2 9:00am-1:00pm	Pre-K Teachers/Staff	Building Principals Office of Curriculum and Instruction
September 14, 2022	75 Minute Principal Meeting Topic: Danielson Framework for Teaching Modality: Google Slides Presentation Topic: SGOs Modality: Google Slides Presentation	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm- 4:20pm	All Pre-K Teachers/Staff	Building Principals
September 21, 2022	60 Minute Department Meeting Topics: <ol style="list-style-type: none"> 1. Equity & Affirmative Action 2. Potentially Missing/Abused Children 3. Code of Conduct 4. Harassment, Intimidation, and Bullying (HIB) 5. NJ SMART/School Safety Data System 6. Drug & Alcohol Policy Procedures 7. Law Enforcement Operations 8. Multi-Tiered Systems of 	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-K Teachers/Staff	Building Principals Supervisor of Early Childhood Education

	Support & Section 504 Modality: Google Slides Presentation			
October 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
October 6, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> Bullying Full Course (30 minutes) Child Abuse Reporting (22 minutes) School Principal Time: 23 minutes	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals
October 10, 2022 Staff In-Service Day 3 Pre-Kindergarten Staff/Faculty Meeting:	SEL & Mental Health Initiatives	9:00am-3:00pm	PIRT	Director of School Counseling and Related Services
	Preschool Classroom Teaching Guidelines/Creating An ECERS-3 Classroom Part I	9:00am-3:00pm	General Education, Dual, and Inclusion Pre-K Teachers and Paraprofessionals	Building Principals Master Teachers
October 19, 2022	60 Minute Department Meeting	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-K Teachers/Staff	Supervisor of Early Childhood Education Services
November 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 2, 2022	75 Minute Principal Meeting Special Education and Bilingual Department Meeting	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals Director of Bilingual/ESL and World Languages Director of Special Services
November 16, 2022	60 Minute Department Meeting	ICECC 2:35pm-3:50pm	All Pre-K Teachers/Staff	Office of Curriculum and Instruction

		EHECC and #7 ECC 3:05pm-4:20pm		
December 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 7, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Asthma Awareness (16 minutes) • Youth Suicide (39 minutes) Modality: Vector Module School Principal Time: 20 minutes	ICECC 2:35pm- 3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals
December 21, 2022	60 Minute Department Meeting	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-K Teachers/Staff	Supervisor Of Early Childhood Education
January 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 4, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • AED (Automated External Defibrillators (22 minutes) • Student Drug & Alcohol Abuse (33 minutes) Modality: Vector Module School Principal Time: 20 minutes	ICECC 2:35pm- 3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals

January 18, 2023	60 Minute Department Meeting	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm- 4:05pm	All Pre-K Teachers/Staff	Supervisor of Early Childhood Education
February 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 1, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • LGBT-Q (36 minutes) • Health Emergencies: Seizures (27 minutes) Modality: Vector Module School Principal Time: 12 minutes	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals Supervisor of Early Childhood Education Services
February 22, 2023	60 Minute Department Meeting	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-K Teachers/Staff	Director of Early Childhood Education
March 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 1, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Child Sexual Abuse Prevention CSAP (52 minutes) Modality: Vector Module School Principal Time: 23 minutes	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals

March 22, 2023	60 Minute Department Meeting	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-K Teachers/Staff	Director and Supervisors of Special Services
April 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 5, 2023	75 Minute Principal Meeting Topics: 1. Common Illness Prevention (15 minutes) 2. Bloodborne Pathogens (21 minutes) 3. Pest Management (27 minutes) Modality: Vector Modules School Principal Time: 12 minutes	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals
April 19, 2023	60 Minute Department Meeting Director and Supervisor Led <ul style="list-style-type: none"> ● Diversity, Equity, and Inclusion (presented by the Foundation For Educational Administration) ● Co-Teaching (for co-teaching pairs) 	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-K Teachers/Staff	Supervisor of Early Childhood Education
May 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 3, 2023	75 Minute Principal Meeting Special Education and Bilingual Department Meeting	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals Director of Bilingual/ESL and World Languages Director of Special Services

May 17, 2023	60 Minute Department Meeting Director and Supervisor Led	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm- 4:05pm	All Pre-K Teachers/Staff	Supervisor of Early Childhood Education Services
June 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 21, 2021	75 Minute Principal Meeting	ICECC 2:35pm-3:50pm EHECC and #7 ECC 3:05pm-4:20pm	All Pre-K Teachers/Staff	Building Principals
June 7, 2021	60 Minute Department Meeting Director and Supervisor Led	ICECC 2:35pm-3:35pm EHECC and #7 ECC 3:05pm-4:05pm	All Pre-K Teachers/Staff	Building Principals Supervisor of Early Childhood Education Services
November 2022 - May 2023				
(TBD)	Crisis Prevention Institute	9:00am-3:00pm	Special Education Teachers and Paraprofessionals <i>(by invitation and based on current assignment)</i>	Director of Special Services and District School Psychologist

2022-2023 Programmatic Grades K-4 Professional Development Calendar

In-Service Day 1, 2, (September 1 and 2, 2022)

In-Service Day 3 (October 10, 2022)

One 75-minute Principal Meeting a month (September 2022 - June 2023)

One 60-minute Department Meeting a month (September 2022- June 2023)

One 45-minute PLC meeting a week

July 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 27-28, 2022	Danielson Framework- Teacher Workshop: Working with the Components	9:00am-2:00pm	All Teachers All Administrators	Director of Professional Learning
August 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 8, 2022	Operations and Algebraic Thinking	8:00am-11:00am & 12:00pm-3:00pm	K-2 GradeMath Teachers	Director and Supervisor of Mathematics
August 9, 2022	Enhancing Conceptual Understanding of Fractions	8:00am-11:00am & 12:00pm-3:00pm	3-5 Grade Math Teachers	Director and Supervisor of Mathematics
August 15-18, 2022	Writer's Workshop	9:00am-3:00pm	K-2, 3-5 Grade Reading, ELA teachers	Supervisor of Language Arts Literacy
August 15, 2022	DUAL: DER	9:00am-11:30am	Kindergarten Teachers	Director of Bilingual/ESL and World Languages
August 16-18, 2022	SIOP Training; Llamame, INC Instruction- Primary	9:00am-3:00pm	English Language Arts Teachers	Director of Bilingual/ESL and World Languages
August 17-18, 2022	Danielson Framework- Teacher Workshop: Working with the	9:00am-2:00pm	All Teachers All Administrators	Director of Professional Learning

	Components			
August 22-25, 2022	K-8 Leveled Literacy Instruction- Primary and Intermediate	9:00am-3:00pm	All Leveled Literacy Instructors	Supervisor of Language Arts Literacy
August 31, 2022	New Staff Orientation	9:00am-3:00pm	New Staff	Director of Professional Learning, Evaluation, and Assessment Office of Curriculum and Instruction Building Principals
September 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2022	Staff In-Service Day 1 K-4 Staff/Faculty Meeting: Welcome School/District Procedures, Initiatives and Expectations District Mandated Trainings: <ul style="list-style-type: none"> ● Equity & Affirmative Action ● Code of Conduct ● Harassment, Intimidation, and Bullying (HIB) ● Potentially Missing/Abused Children ● Drug/Alcohol ● Law Enforcement Operations ● School Safety Data System ● MTSS/Section 504 	9:00am-3:00pm	All Staff Grades K-4	Building Principals Office of Curriculum and Instruction
September 2, 2022	Staff In-Service Day 2 <ul style="list-style-type: none"> ● Math: Eureka Math Squared ● Benchmark Assessment 	9:00am-3:00pm	All Staff Grades K-4	Office of Curriculum and Instruction

	<p>System</p> <ul style="list-style-type: none"> ● Sondag System ● Effective IEP Development ● Picture Exchange Communication System: Transitioning to a Device ● Nurtured Heart ● Trauma Informed Classroom ● SEL Screener ● 504 Platform ● Columbia Suicide Risk Assessment Scale 			
September 8, 2022	<p>60 Minute Department Meeting</p> <p>Test Coordinator Led:</p> <ul style="list-style-type: none"> ● Start Strong Training 	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction
September 8-9, 2022	<p>Leveled Literacy Instruction - Primary</p>	9:00am-3:00pm	Newly hired Leveled Literacy Instructors	Supervisor of Language Arts Literacy
September 14, 2022	<p>75 Minute Principal Meeting</p> <p>Topic: Danielson Framework for Teaching Modality: Google Slides Presentation</p> <p>Topic: SGOs Modality: Google Slides Presentation</p>	3:05pm-4:20pm	All Staff Grades K-4	Building Principals
September 26, 2022	<p>Sondag System Training, Let's Play Learn</p>	8:00am - 3:00pm	Special Education Teachers Grade K LLI Teachers	Director of Special Services Supervisor of Language Arts, K-5 Supervisor of Language Arts, 6-12

Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
October 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
October 6, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Bullying Full Course (30 minutes) • Child Abuse Reporting (22 minutes) School Principal Time: 23 minutes	3:05pm-4:20pm	All Staff Grades K-4	Building Principals
October 6, 2022	Sunday System Training, Level 1	8:00am - 3:00pm	Special Education Teachers Grades 1-2 LLI Teachers	Director of Special Services Supervisor of Language Arts, K-5 Supervisor of Language Arts, 6-12
October 10, 2022	Staff In-Service Day 3 K-4 Staff/Faculty Meeting: District Staff Professional Development	9:00am-3:00pm	All Staff Grades K-4	District Directors District Supervisors
October 19, 2022	60 Minute Department Meeting i-Ready	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
November 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 10, 2022	75 Minute Principal Meeting Special Education and Bilingual	3:05pm-4:20pm	All Staff Grades K-4	Building Principals Director of Bilingual/ESL and World Languages

	Department Meeting 60 minutes of the 75 minutes			Director of Special Services
November 16, 2022	60 Minute Department Meeting Director and Supervisor Led District Mandated Training: <ul style="list-style-type: none"> • K-4 Dyslexia Part 1 	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction Department of Special Services
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
December 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 7, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Asthma Awareness (16 minutes) • Youth Suicide (39 minutes) Modality: Vector Module School Principal Time: 20 minutes	3:05pm-4:20pm	All Staff Grades K-4	Building Principals
December 21, 2022	60 Minute Department Meeting Director and Supervisor Led District Mandated Training: <ul style="list-style-type: none"> • K-4 Dyslexia Part 2 	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction Department of Special Services
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
January 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 4, 2023	75 Minute Principal Meeting District Mandated Trainings:	3:05pm-4:20pm	All Staff Grades K-4	Building Principals

	<ul style="list-style-type: none"> ● AED (Automated External Defibrillators (22 minutes) ● Student Drug & Alcohol Abuse (33 minutes) Modality: Vector Module School Principal Time: 20 minutes			
January 18, 2023	60 Minute Department Meeting <ul style="list-style-type: none"> ● Grades K-2: Guided Reading ● Grades 3-4: Math Framework 	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
February 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 1, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> ● LGBT-Q (36 minutes) ● Health Emergencies: Seizures (27 minutes) Modality: Vector Module School Principal Time: 12 minutes	3:05pm-4:20pm	All Staff Grades K-4	Building Principals
February 22, 2023	60 Minute Department Meeting Director and Supervisor Led <ul style="list-style-type: none"> ● Grades K-2: Math Framework ● Grades 3-4: Guided Reading 	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction

Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
March 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 1, 2023	75 Minute Principal Meeting District Mandated Training: <ul style="list-style-type: none"> ● CSAP 1-12 	3:05pm-4:20pm	All Staff Grades K-4	Building Principals
March 22, 2023	60 Minute Department Meeting Test Coordinator Led: <ul style="list-style-type: none"> ● NJ Student Learning Assessment (NJSLA) Training 	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
April 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 5, 2023	75 Minute Principal Meeting Topics: <ul style="list-style-type: none"> ● Common Illness Prevention (15 minutes) ● Bloodborne Pathogens (21 minutes) ● Pest Management (27 minutes) Modality: Vector Modules School Principal Time: 12 minutes	3:05pm-4:20pm	All Staff Grades K-4	Building Principals

April 19, 2023	60 Minute Department Meeting Director and Supervisor Led: <ul style="list-style-type: none"> • Diversity, Equity, and Inclusion (presented by the Foundation For Educational Administration) • Co-Teaching (for co-teaching pairs) 	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
May 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 5, 2023	75 Minute Principal Meeting 75 Minute Special Education and Bilingual Department Meeting	3:05pm-4:20pm	All Staff K-4 Bilingual and Special Education Staff	Building Principals Director of Bilingual/ESL and World Languages Director of Special Services
May 17, 2023	60 Minute Department Meeting Director and Supervisor Led Grades 3-4 Social Studies: DBQ Project	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
June 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 21, 2023	75 Minute Principal Meeting	3:05pm-4:20pm	All Staff Grades K-4	Building Principals

June 7, 2023	60 Minute Department Meeting Director and Supervisor Led Math Initiative Reflections and Looking Forward	3:05pm-4:05pm	All Staff Grades K-4	Office of Curriculum and Instruction
Weekly	PLC	45 minutes, as per school schedule	All Staff Grades K-4	Building Principals
November 2022 - May 2023				
(TBD)	Crisis Prevention Institute	9:00am-3:00pm	Special Education Teachers and Paraprofessionals <i>(by invitation and based on current assignment)</i>	Director of Special Services and District School Psychologist

2022-2023 Programmatic Grades 5-8 Professional Development Calendar

In-Service Day 1, 2, (September 1 and 2, 2022)

In-Service Day 3 (October 10, 2022)

One 75-minute Principal Meeting a month (September 2022 - June 2023)

One 60-minute Department Meeting a month (September 2022- June 2023)

One 21-minute PLC meeting daily (September 2022- June 2023)

July 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 27-28, 2022	Danielson Framework- Teacher Workshop: Working with the Components	9:00am-2:00pm	All Teachers All Administrators	Director of Professional Learning
August 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 9, 2022	Enhancing Conceptual Understanding of Fractions	8:00am-11:00am & 12:00pm-3:00pm	5th Grade Math Teachers	Director and Supervisor of Mathematics
August 10, 2022	Proportionality	8:00am-11:00am & 12:00pm-3:00pm	6-8th Grade Math Teachers	Director and Supervisor of Mathematics
August 15-18, 2022	Writer's Workshop	9:00am-3:00pm	5th-8th Grade Reading, ELA teachers	Supervisor of Language Arts Literacy
August 15-18, 2022	SIOP Training; Llamame, INC Instruction- Primary	9:00am-3:00pm	5-8th Grade Teachers (30 max)	Director of Bilingual/ESL and World Languages
August 17-18, 2022	Danielson Framework- Teacher Workshop: Working with the Components	9:00am-2:00pm	All Teachers All Administrators	Director of Professional Learning
August 31, 2022	New Staff Orientation	9:00am-3:00pm	New Staff	Director of Professional Learning, Evaluation, and Assessment Office of Curriculum and Instruction Building Principals

September 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2022	<p>Staff In-Service Day 1 5-8 Staff/Faculty Meeting: Welcome - School/District Procedures, Initiatives and Expectations</p> <p>District Mandated Trainings:</p> <ul style="list-style-type: none"> ● Equity & Affirmative Action ● Code of Conduct ● Harassment, Intimidation, and Bullying (HIB) ● Potentially Missing/Abused Children ● Drug/Alcohol ● Law Enforcement Operations ● School Safety Data System ● MTSS/Section 504 	9:00am-3:00pm	All Staff Grades 5-8	Building Principals Office of Curriculum and Instruction
September 2, 2022	<p>Staff In-Service Day 2</p> <ul style="list-style-type: none"> ● Math: Eureka Math Squared and Carnegie Learning ● Readers Writers Workshop ● Social Studies Civics ● SEL Screener ● 504 Platform ● Effective IEP Development 	9:00am-3:00pm	All Staff Grades 5-8	Office of Curriculum and Instruction

	<ul style="list-style-type: none"> ● Picture Exchange Communication System: Transitioning to a Device ● Nurtured Heart ● Trauma Informed Classroom ● Lab Safety Training ● E&D Geared Media Center Collections ● Technology Vex Robotics ● VPA - Assessment Based Portfolios 			
September 8, 2022	60 Minute Department Meeting Start Strong Training	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
September 13, 2022	75 Minute Principal Meeting Topic: Danielson Framework for Teaching Modality: Google Slides Presentation Topic: SGOs Modality: Google Slides Presentation	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals

October 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
October 4, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> ● Bullying Full Course (30 minutes) ● Child Abuse Reporting (22 minutes) School Principal Time: 23 minutes	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals
October 10, 2022	Staff In-Service Day 3 5-8 Staff/Faculty Meeting: District Staff Professional Development	9:00am-3:00pm	All Staff Grades 5-8	Office of Curriculum and Instruction
October 18, 2022 Shull and DLS October 25, 2022 McGinnis	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
November 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 1, 2022	75 Minute Principal Meeting 75 Minute Special Education and Bilingual Meeting	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals Director of Bilingual/ESL and World Languages Director of Special Services

November 15, 2022 Shull and DLS	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
November 22, 2022 McGinnis				
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
December 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 6, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Asthma Awareness (16 minutes) • Youth Suicide (39 minutes) Modality: Vector Module School Principal Time: 20 minutes	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals
December 13, 2022 Shull and DLS	60 Minute Department Meeting Director and Supervisor Led	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
December 20, 2022 McGinnis				
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
January 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 10, 2023	75 Minute Principal Meeting District Mandated Trainings:	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals

	<ul style="list-style-type: none"> ● AED (Automated External Defibrillators (22 minutes) ● Student Drug & Alcohol Abuse (33 minutes) Modality: Vector Module School Principal Time: 20 minutes			
January 13, 2023 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
January 24, 2023 McGinnis	Foundation for Educational Administration: <ul style="list-style-type: none"> ● Diversity, Equity, and Inclusion 			
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
February 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 7, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> ● LGBT-Q (36 minutes) ● Health Emergencies: Seizures (27 minutes) Modality: Vector Module School Principal Time: 12 minutes	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals
February 21, 2023 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction

February 28, 2023 McGinnis	i-Ready (Grade 5 Math Teachers)			
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
March 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 7, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> Child Sexual Abuse Prevention CSAP (52 minutes) Modality: Vector Module School Principal Time: 23 minutes	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals
March 21, 2023 Shull and DLS March 28, 2023 McGinnis	60 Minute Department Meeting Director and Supervisor Led: <ul style="list-style-type: none"> NJ Student Learning Assessment (NJSLA) Training 	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
April 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 4, 2023	75 Minute Principal Meeting Topics:	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals

	<ul style="list-style-type: none"> • Common Illness Prevention (15 minutes) • Bloodborne Pathogens (21 minutes) • Pest Management (27 minutes) <p>Modality: Vector Modules</p> <p>School Principal Time: 12 minutes</p>			
April 18, 2023 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff Grades 5-8	Curriculum and Instruction Team
April 25, 2023 McGinnis	<p>Director and Supervisor Led:</p> <ul style="list-style-type: none"> • Diversity, Equity, and Inclusion (presented by the Foundation For Educational Administration) • Co-Teaching (for co-teaching pairs) 			
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
May 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 2, 2023	<p>75 Minute Principal Meeting</p> <p>75 Minute Bilingual and Special Education Department Meeting</p>	2:45pm-4:00pm	All Staff Grades 5-8	<p>Building Principals</p> <p>Director of Bilingual/ESL and World Languages</p> <p>Director of Special Services</p>

May 16, 2023 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
May 23, 2023 McGinnis	Director and Supervisor Led: K-2: Literacy Updates 3-4: DBQ Project			
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
June 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 13, 2023 Shull and DLS	60 Minute Department Meeting	2:45pm-3:45pm	All Staff Grades 5-8	Office of Curriculum and Instruction
June 13, 2023 McGinnis	Director and Supervisor Led: Math Initiative: Reflections and Looking Forward			
June 20, 2023 Shull, DLS and McGinnis	75 Minutes Principal Meeting	2:45pm-4:00pm	All Staff Grades 5-8	Building Principals
Daily	PLC	21 minutes, as per school schedule	All Staff Grades 5-8	Building Principals
November 2022 - May 2023				
(TBD)	Crisis Prevention Institute	9:00am-3:00pm	Special Education Teachers and Paraprofessionals <i>(by invitation and based on current assignment)</i>	Director of Special Services and District School Psychologist

2022-2023 Programmatic 9-12th Grade Professional Development Calendar

In-Service Day 1, 2, (September 1 and 2, 2022)

In-Service Day 3 (October 10, 2022)

One 75-minute Principal Meeting a month (September 2022 - June 2023)

One 60-minute Department Meeting a month (September 2022- June 2023)

One 45-minute PLC meeting a week

July 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 27-28, 2022	Danielson Framework- Teacher Workshop: Working with the Components	9:00am-2:00pm	All Teachers All Administrators	Director of Professional Learning
August 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 12, 2022	Facilitating Math Discourse	8:00am- 3:00pm	Math Teachers Grades 9-12	Director of Mathematics Supervisor of Mathematics
August 19, 2022	Communications Academy Training	8:00am - 3:00pm	Communications Academy Teachers	Director of Educational Technology Supervisor of Visual & Performing Arts
August 23, 2022	Communications Academy: Capstone PD	8:00am - 3:00pm	Communications Academy Teachers	Director of Educational Technology Supervisor of Visual & Performing Arts
August 24, 2022	Communications Academy: Equipment Training	8:00am - 3:00pm	Communications Academy Teachers	Director of Educational Technology Supervisor of Visual & Performing Arts

August 23-25, 2022	SIOP: Llamame	8:00am- 3:00pm	Teachers Grades 9-12	Director of ESL/ Bilingual and World Languages
August 24, 2022	Health Sciences Academy; Year 4 Update	8:00am- 3:00pm	Health Science Academy Teachers	Director of Mathematics Supervisor of Science Instructional Leaders
August 31, 2022	New Staff Orientation	9:00am-3:00pm	New Staff	Director of Professional Learning, Evaluation, and Assessment Office of Curriculum and Instruction Building Principals
September 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 1, 2022	Staff In-Service Day 1 9-12 Staff/Faculty Meeting: Welcome School/District Procedures, Initiatives and Expectations District Mandated Trainings: <ul style="list-style-type: none"> ● Equity & Affirmative Action ● Code of Conduct ● Harassment, Intimidation, and Bullying (HIB) ● Potentially Missing/Abused Children ● Drug/Alcohol ● Law Enforcement Operations ● School Safety Data System 	9:00am-3:00pm	All High School Staff	Building Principals

	<ul style="list-style-type: none"> ● MTSS/Section 504 			
September 2, 2022	<p>Staff In-Service Day 2 9-12 Staff</p> <ul style="list-style-type: none"> ● Math: Carnegie Learning ● Compass PD: Effective Reading and Writing Strategies ● 504 Platform ● Effective IEP Development ● Picture Exchange Communication System: Transitioning to a Device ● Trauma Informed Classroom ● Lab Safety Training 	9:00am-3:00pm	All High School Staff	Office of Curriculum and Instruction
September 8, 2022	<p>60 Minute Department Meeting</p> <p>Test Coordinator Led:</p> <ul style="list-style-type: none"> ● Start Strong Training 	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
September 12, 2022	<p>75 Minute Principal Meeting</p> <p>Topic: Danielson Framework for Teaching Modality: Google Slides Presentation</p> <p>Topic: SGOs Modality: Google Slides Presentation</p>	9:00am-3:00pm	All High School Staff	Office of Curriculum and Instruction

October 2022				
Date		Time	Audience	Persons Responsible
October 3, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Bullying Full Course (30 minutes) • Child Abuse Reporting (22 minutes) School Principal Time: 23 minutes	3:06pm-4:21pm	All High School Staff	Building Principals
October 10, 2022	Staff In Service Day 3 District Staff Professional Development	9:00am-3:00pm	All High School Staff	Office of Curriculum and Instruction
October 17, 2022 Main Campus PLP October 24, 2022 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
Weekly	PLC	42 minutes, as per school schedule	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
November 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 14, 2022	75 Minutes Principal Meeting Bilingual and Special Education Department Meeting	3:06pm-4:21pm	All High School Staff	Building Principals Director of Bilingual/ESL and World Languages Director of Special Services

November 19, 2022 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
November 21, 2022 Main Campus PLP				
Weekly	PLC	42 minutes, as per school schedule	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
December 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
December 5, 2022	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Asthma Awareness (16 minutes) • Youth Suicide (39 minutes) Modality: Vector Module School Principal Time: 20 minute	3:06pm-4:21pm	All High School Staff	Building Principals
December 12, 2022 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
December 19, 2022 Main Campus PLP				
Weekly	PLC	42 minutes, as per school schedule	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction

January 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
January 9, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • AED (Automated External Defibrillators (22 minutes) • Student Drug & Alcohol Abuse (33 minutes) Modality: Vector Module School Principal Time: 20 minutes	3:06pm-4:21pm	All High School Staff	Building Principals
January 23, 2023 Main Campus PLP January 30, 2023 Freshman Academy	60 Minute Department Meeting Foundation for Educational Administration: <ul style="list-style-type: none"> • Diversity, Equity, and Inclusion 	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
Weekly	PLC	Office of Curriculum and Instruction	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
February 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
February 6, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • LGBT-Q (36 minutes) • Health Emergencies: 	3:06pm-4:21pm	All High School Staff	Building Principals

	Seizures (27 minutes) Modality: Vector Module School Principal Time: 12 minutes			
February 13, 2023 Main Campus PLP February 27, 2023 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
Weekly	PLC	Office of Curriculum and Instruction	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
March 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 6, 2023	75 Minute Principal Meeting District Mandated Trainings: <ul style="list-style-type: none"> • Child Sexual Abuse Prevention CSAP (52 minutes) Modality: Vector Module School Principal Time: 23 minutes	3:06pm-4:21pm	All High School Staff	Building Principals

March 20, 2023 Main Campus PLP	60 Minute Department Meeting	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
March 27, 2023 Freshman Academy	Director and Supervisor Led: <ul style="list-style-type: none"> NJ Student Learning Assessment (NJSLA) Training 			
Weekly	PLC	42 minutes, as per building schedule	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
April 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
April 3, 2023	75 Minute Principal Meeting Topics: <ul style="list-style-type: none"> Common Illness Prevention (15 minutes) Bloodborne Pathogens (21 minutes) Pest Management (27 minutes) Modality: Vector Modules School Principal Time: 12 minutes	3:06pm-4:21pm	All High School Staff	Building Principals
April 17, 2023 Main Campus PLP	60 Minute Department Meeting	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
April 24, 2023	Director and Supervisor Led: <ul style="list-style-type: none"> Diversity, Equity, and 			

Freshman Academy	Inclusion (presented by the Foundation For Educational Administration) <ul style="list-style-type: none"> • Co-Teaching (for co-teaching pairs) 			
Weekly	PLC	42 minutes, as per building schedule	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
May 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 1, 2023	75 Minutes Principal Meeting Special Education and Bilingual Department Meetings	3:06pm-4:21pm	All HS Staff	Building Principals Director of Bilingual/ESL and World Languages Director of Special Services
Weekly	PLC	42 minutes, as per building schedule	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
May 15, 2023 Main Campus PLP May 22, 2023 Freshman Academy	60 Minute Department Meeting Director and Supervisor Led	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction
June 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
June 12, 2023 Freshman Academy	60 Minute Department Meeting	3:06pm-4:06pm	All High School Staff	Office of Curriculum and Instruction

June 12, 2023 Main Campus PLP	Director and Supervisor Led			
June 20, 2023	75 Minute Principal Meeting	3:06pm-4:21pm	All High School Staff	Building Principals
Weekly	PLC	42 minutes, as per building schedule	All High School Staff	Building Principals Vice Principals Office of Curriculum and Instruction
November 2022 - May 2023				
(TBD)	Crisis Prevention Institute	9:00am-3:00pm	Special Education Teachers and Paraprofessionals <i>(by invitation and based on current assignment)</i>	Director of Special Services and District School Psychologist

2022-23 Programmatic Professional Development for District Administrators

July 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
July 27-28, 2022	Danielson Framework- Teacher Workshop: Working with the Components	9:00am-2:00pm	All Teachers All Administrators	Director of Personnel and Evaluation
July 12, 2022	First Refresher Crisis Prevention Institute Training Offering	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Special Services Supervisors District School Psychologist
July 18-19, 2022	First Initial Crisis Prevention Institute Training Offering (must attend both days)	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Special Services Supervisors District School Psychologist
July 26, 2022	Second Refresher Crisis Prevention Institute Training Offering	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Special Services Supervisors District School Psychologist
July 26-27, 2022	Second Initial Crisis Prevention Institute Training Offering (must attend both days)	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Special Services Supervisors District School Psychologist
July 12, 2022	SGOs Protocols and Mandates	8:30am-3:00 pm	District Administrators Building Principals Vice Principals	Director of Personnel and Evaluation
July 13-14, 2022	Danielson Frameworks	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Personnel and Evaluation
July 13-14, 2022	Stronge Refresher	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Personnel and Evaluation

July 12-14, 2022	Observation/Class Walk Protocols-Other District Initiatives	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Personnel and Evaluation
Ongoing beginning July 1	State Mandated	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Personnel and Evaluation
July 11, 2022	School and Department Website Training	12:00pm to 3:00pm	District Administrators Building Principals Vice Principals	Director of Educational Technology
July 22, 2022	Mathematics Initiative	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Mathematics
July 11, 2022	Targeted Use of Instructional Technology During Core Content Areas	8:30am- 11:30am	District Administrators Building Principals Vice Principals	Director of Educational Technology
August 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
August 2-3, 2022	Initial CPI Training Offering (must attend both days)	8:30am- 3:00pm	District Administrators Building Principals Vice Principals	Director of Special Services Supervisors District School Psychologist
August 3, 2022	Diversity, Equity and Inclusion Summer Institute (presented by FEA)	8:30am- 3:00pm	District Administrators	Director of Curriculum and Instruction
August 9, 2022	SGOs Protocols and Mandates	8:30am-3:00 pm	District Administrators Building Principals Vice Principals	Director of Personnel and Evaluation
August 10-11, 2022	Danielson Frameworks	8:30am- 3:00pm	DLS Administrators Untrained Middle School Administrators	Director of Personnel and Evaluation

			High School Administrators	
August 10-11, 2022	Stronge ReFresher	8:30am- 3:00pm	District Administrators	Director of Personnel and Evaluation
August 9-11, 2022	Observation/Class Walk Protocols-Other District Initiatives	8:30am- 3:00pm	District Administrators	Directors of Curriculum and Instruction
Ongoing beginning July 1	State Mandated	8:30am- 3:00pm	District Administrators	Director of Special Funded Programs
August 11, 2022	School and Department Website Training	1:00pm- 3:00pm	District Administrators	Director of Instructional Technology
August 16, 2022	Mathematics Initiative	8:30am- 3:00pm	District Administrators	Director of Mathematics
August 11, 2022	Targeted Usage of Instructional Technology During Core Content Areas	8:30am- 3:00pm	District Administrators	Director of Instructional Technology
August 29-30, 2022	Administrators Retreat	9:00am-3:00pm	District Administrators	Superintendent of Schools Assistant Superintendents Directors
September 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
September 13, 2022	Performance Matters: Running Reports and Analyzing Data	2:00pm- 4:00pm	New District Instructional Leaders and Supervisors	Director of Instructional Technology and Director of Curriculum and Instruction
September 22, 2022	Developing Administrator Growth Objectives (AGOs)	2:00pm- 4:00pm	New District Instructional Leaders and Supervisors	Director of Instructional Technology and Director of Curriculum and Instruction
September 2022	Performance Matters: Creating Assessment Items	2:00pm- 4:00pm	New District Instructional Leaders and Supervisors	Director of Instructional Technology and Director of Curriculum and Instruction
October 2022				

Date	Activity/Topic	Time	Audience	Persons Responsible
October 17 and 27, 2022	Harassment, Intimidation, and Bullying, presented by Legal One	9:00am-1:00pm	District Vice Principals, assigned as Anti-Bullying Specialist, and 1 counselor from each school	Director of School Counseling and Related Services
October 2022	Benchmark Assessment System (BAS)	9:00am-11:00am or 12:00pm-2:00pm	District Elementary Administrators	Director of Curriculum and Instruction Supervisor of English Language Arts, K-4 and Supervisor of English Language Art 6-12
November 2022				
Date	Activity/Topic	Time	Audience	Persons Responsible
November 17, 2022	i-Ready Assessment and Personalized Instruction Leadership Best Practices I Session	9:00am-11:00am or 12:00pm-2:00pm	District Administrators	Director of Math
March 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
March 8, 2023	i-Ready Assessment and Personalized Instruction - Growth Data	9:00am-11:00am or 12:00pm-2:00pm	District Administrators	Director of Math
May 2023				
Date	Activity/Topic	Time	Audience	Persons Responsible
May 2023	i-Ready Goals for 2023-2024	6, 1-hour time slots	District Administrators	Director of Math

Academic Year

PD Activities:

- Elementary and Secondary PLCs (monthly)
- Directors, Supervisors and IL Admin Meetings (monthly)
- General Leadership Meetings (monthly)
- Vector Module Trainings: Harassment, Intimidation, and Bullying (HIB), School Safety, Recognition of Abuse, Suicide, Alcohol/Tobacco/Other Drugs Prevention & Intervention, Potentially Missing Abused Children Reporting

2022-2023 Professional Development for Non-Certificated Staff Members

Administrative Assistants				
September 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2022 Staff In-Service Day 1	Staff In-Service Day 1 District Mandated Training Building Building Building Principals Meeting	9:00am-3:00pm	Administrative Assistants	Building and District Administrators
September 2, 2022 Staff In-Service Day 2	Staff In-Service Day 2 District Mandated Training, Vector Training Modules	9:00am-3:00pm	Administrative Assistants	Building and District Administrators
October-March 2022-2023				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 10, 2022 Staff In Service Day 3	Staff In-Service Day 3 Purchasing and Accounts Payable (choose 1 session) Vector Mandated Training will be completed during session not selected for Purchasing and Accounts Payable	Session 1: 9:00am-11:00am OR Session 2: 1:00pm-3:00pm	Administrative Assistants	Business Office
December 14, 2022	One Drive Part 1	Session 1: 9:00am-11:00am OR Session 2: 1:00pm-3:00pm	Administrative Assistants	Director of Instructional Technology

January 11, 2023	One Drive Part 2	Session 1: 9:00am-11:00am OR Session 2: 1:00pm-3:00pm	Administrative Assistants	Director of Instructional Technology
March 15, 2023	Excel	Session 1: 9:00am-11:00am OR Session 2: 1:00pm-3:00pm	Administrative Assistants	Director of Instructional Technology

Paraprofessional Staff				
September 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2022 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Welcome - School/District Procedures, Initiatives and Expectations District Mandated Trainings	9:00am-3:00pm	Paraprofessionals	Building Principals
September 2, 2022 Staff In-Service Day 2	Staff In-Service Day 2 Content area professional development (Preschool, grades K-12) Nurtured Heart (Kindergarten)	9:00am-3:00pm	Paraprofessionals	Building Principals

October 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 10, 2022 Staff In Service Day 3	Staff In-Service Day 3 Unique Learning Systems (paraprofessionals assigned to support students with disabilities educated in self-contained programs)	9:00am-3:00pm	Paraprofessionals	Director of Special Services
November 2022 - May 2023				
(TBD)	Crisis Prevention Institute	9:00am-3:00pm	Paraprofessionals <i>(by invitation and based on current assignment)</i>	Director of Special Services and District School Psychologist

Home School Liaisons				
September 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2022 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: District Mandated Trainings	9:00am-3:00pm	Home School Liaison	Building Principals
September 2, 2022 Staff In-Service Day 2	Staff In-Service Day 2 Nurtured Heart	9:00am-3:00pm	Home School Liaison	Building Principals

October 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 10, 2022 Staff In-Service Day 3	Staff In-Service Day 3 Book Talk: Bicultural Parent Engagement	9:00am-3:00pm	Home School Liaisons	Director of Special Funded Programs

Technology Staff				
September 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2022 Staff In-Service Day 1 *supporting PD throughout the district*	Staff In-Service Day 1 Faculty Meeting: District Mandated Training	9:00am-3:00pm	All Technology Support Specialists	Building Principals Director of Instructional Technology
September 2, 2022 Staff In-Service Day 2 *supporting PD throughout the district*	Staff In-Service Day 2	9:00am-3:00pm	All Technology Support Specialists	Building Principals Director of Instructional Technology
October 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE

October 10, 2022 Staff In-Service Day 3 *supporting professional development throughout the district*	Staff In-Service Day 3	9:00am-3:00pm	All Technology Support Specialists	Director of Instructional Technology
November 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
November, 2022 (TBD)	Wireless Podium Solutions Paving the Road to Convery Blvd.	(TBD)	Technology Department	Director of Instructional Technology
December 2022				
December, 2022 (TBD)	Projector and Doc Cam Solutions Preparing Paving the Road to Convery Blvd.	(TBD)	Technology Department	Director of Instructional Technology
January 2023				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE

January, 2023 (TBD)	TECHSPO	(TBD)	Technology Department	Director of Instructional Technology
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Transportation Staff

September 2022

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2022 Staff In-Service Day 1	Staff In-Service Day 1 Faculty Meeting: Mandated Policy Training	9:00am-3:00pm	Transportation Staff	Transportation Manager
September 2, 2022 Staff In-Service Day 2	Staff In-Service Day 2 District Mandated Training: NJ-DMV CPR/EPI-PEN Basic First Aid	9:00am-3:00pm	Transportation Staff	Transportation Manager

October 2022

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 10, 2022 Staff In-Service Day 3	Staff In-Service Day 3	9:00am-3:00pm	Transportation Staff	Transportation Manager

November 2022

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
November, 2022 (TBD)	Basic First Aid	(TBD)	Transportation Staff School Bus Drive	Transportation Manager

			Bus Aides	
December 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
December, 2022 (TBD)	Winter Weather Driving	(TBD)	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
January 2023				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
January, 2023 (TBD)	Review of State Law Changes	(TBD)	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
February 2023				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
February, 2023 (TBD)	Mirror Adjustments and Safe Review Driving	(TBD)	Transportation Staff School Bus Drive Bus Aides	Transportation Manager
March 2023				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
March, 2023 (TBD)	Fire Extinguisher Training	(TBD)	Transportation Staff School Bus Drivers Bus Aides	Transportation Manager
April 2023				

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
April 2023 (TBD)	HIB Review & Law Updates	(TBD)	Transportation Staff	Transportation Manager
June 2023				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
June 2023 (TBD)	“What to do” in all types of emergencies	(TBD)	Transportation Staff	Transportation Manager
School Law Enforcement Officers				
July 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
July 29, 2022	Security Officer Registration Act (SORA) presented by LGG Consulting	8:30am-3:00pm	Security	Director of School Safety and Security
September 2022				
September 1, 2022 Staff In-Service Day 1	District Mandated Training	9:00am-3:00pm	Security	Building Principals Director of School Safety and Security
September 2, 2022 Staff In-Service Day 2	Monitor All Buildings	9:00am-3:00pm	Security	Building Principals Director of School Safety and Security
October 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 10, 2022	Staff In-Service Day 3	(TBD)	Security	Director of School Safety and Security

Staff In-Service Day 3	Memorandum of Agreement review			
March 2022 - June 2023				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
March, 2022- June 2023	Departmental Meeting	(TBD)	Security	Director of School Safety and Security
Food Services Staff				
September 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2022	Staff In-Service Day 1 All staff report to their schools for cleaning and receiving inventory for the start of school. District Mandated Trainings Cleanliness/Organization (utilization of substitutes in cafeteria)	7:00am-2:00pm	Food Service Staff	Building Principals Food Services Manager
September 2, 2022	Staff In-Service Day 2 District Highlights/Expectations <ul style="list-style-type: none"> ● HACCP Overview ● Food Safety and Self-Inspection checklist ● Production Records ● District Mandated Trainings ● Continuation of Day 1 	7:00am-2:00pm	Food Service Staff	Food Service Manager Director of Operations

October 10, 2022 Staff In-Service Day 3	Staff In-Service Day 3 Civil Rights Compliance Training Centralized Ordering/Offer vs Serve/ Customer Service/School Meal Compliance District Mandated Trainings	7:00am-2:00pm	Food Service Staff	Food Services Manager
Buildings & Grounds Staff				
September 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
September 1, 2022 Staff In-Service Day 1	Staff In-Service Day 1 Mandated Trainings for New Staff Integrated Pest Management	9:00am-3:00pm	New Custodians & Maintenance Staff	Building Principals Director of Operations
September 2, 2022 Staff In-Service Day 2	Staff In-Service Day 2 Continuation of Staff In-Service Day 1 Trainings	9:00am-3:00pm	New Custodians & Maintenance Staff	Director of Operations
October 2022				
DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
October 10, 2022 Staff In-Service Day 3	Staff In-Service Day 3 Chemical Spills Overview Electrical Safety: Vector Training Module	Session 1: 9:00am-11:00am Session 2: 1:00pm-3:00pm	All Custodians & Maintenance Staff	Director of Operations

January - May 2023

DATE	PD/Activity/Topic	TIME	AUDIENCE	PERSON RESPONSIBLE
January 2023 (TBD)	Energy Conservation Eye and Face Protection Fire Extinguisher Safety: Vector Training Modules	(TBD)	All Custodians & Maintenance Staff	Director of Operations
February 2023 (TBD)	General Safety Refresher: Vector Training Modules	(TBD)	All Custodians & Maintenance Staff	Director of Operations
March 2023 (TBD)	Ladder Safety Lead Safety Awareness: Vector Training Modules	(TBD)	All Custodians & Maintenance Staff	Director of Operations
May 2023 (TBD)	Personal Protective Equipment (PPE) Playground Maintenance and Inspection Slips, Trips and Falls: Custodians, Maintenance and Facilities: Vector Training Modules	(TBD)	All Custodians & Maintenance Staff	Director of Operations